

Organization Requesting Funds:	
Submitted By:	
Phone:	Email:
Date of Request:	
Amount of Funds Requested:	

Grant Proposal Preparation Information

Your grant project or white paper team must have a working knowledge of NCPDP standards. In particular, a working knowledge of the existing standards to be measured in the project is essential. Be sure to read the [Frequently Asked Questions](#) document. NCPDP membership is required to access NCPDP standards; however, [standards descriptions](#) are available on the NCPDP website.

The NCPDP Foundation welcomes the opportunity to discuss a proposal or review the proposed content of a proposal prior to the submission deadline. Please contact Annette Gabel at agabel@ncpdp.org to arrange a review.

This application will require you to provide the following information:

- A project description and evidence of need.
- The supported Foundation initiative(s) and how your project will benefit it.
- Who will benefit from your project.
- What NCPDP standards will be used (if applicable).
- Other sources of funding (if applicable).
- Your project team and their qualifications.
- A project timeline and metrics.
- A list of milestones and a proposed payment schedule.
- How the NCPDP Foundation will be recognized.

Grant Proposal Requirements

1. Projects must align with one or more of our strategic initiatives.

The NCPDP Foundation has four strategic initiatives. To be considered for funding, projects or white papers must benefit one or more of these initiatives:

- Expanding the role and value of the pharmacist
- Increasing patient access to care
- Enhancing patient safety
- Empowering coordination of care and innovation

2. Projects must utilize and demonstrate the value of NCPDP standards.

A project or white paper must seek to demonstrate and measure how one or more existing NCPDP standards support one or more of the Foundation's strategic initiatives and encourage interoperability. Alternatively, the project or white paper can demonstrate the need for a future NCPDP standard that supports the initiatives and encourages interoperability.

Other Potential Projects That May Meet Requirements

- The Foundation will consider proposals that broadly support standardization of the exchange of healthcare information or otherwise align with the Foundation's [mission, vision, and purpose](#).
- The Foundation will consider funding white papers aimed at exploring how NCPDP standards should evolve or proving whether a planned future project's methodology is viable. If you are unsure if the research methodology of the project is viable, you should submit a grant proposal for a white paper that would evaluate the feasibility of the methodology and identify any major roadblocks.

Describe your project or white paper.

Include your evidence of need or purpose statement. You may also wish to include an overview of research or data related to your project, aims and objectives, and research and design methods.

Select which Foundation strategic initiative(s) your project will support:

- Expanding the role and value of the pharmacist
- Increasing patient access to care
- Enhancing patient safety
- Empowering coordination of care and innovation

How will the project benefit the initiative(s)?

Who will benefit from the findings of the project (e.g., patients, pharmacy community, government agencies, health plans, payors, EHR vendors, etc.)?

Beyond what was shared above, please note any additional gains or returns on investment—not related to NCPDP initiatives—that could result from your proposed project.

Identify the NCPDP standard(s) to be used in your project:

What value will you seek to prove related to the standard(s) being used in your project?

If demonstrating the need for a future standard, what value will you seek to prove?

List any potential or already secured sources of funding for this project.

Please list any other foundations and/or associations you believe would consider supporting this project.

Project lead and team (name, title, qualifications, or biography):

Name:	
Title:	
Biography/Qualifications:	

Name:	
Title:	
Biography/Qualifications:	

Name:	
Title:	
Biography/Qualifications:	

Name:	
Title:	
Biography/Qualifications:	

Name:	
Title:	
Biography/Qualifications:	

Name:	
Title:	
Biography/Qualifications:	

List any consultants/contractors participating in the project and their qualifications.

Also include information on partners yet to be determined.

Name:	
Role:	
Is a Contract Needed?	

Name:	
Role:	
Is a Contract Needed?	

Name:	
Role:	
Is a Contract Needed?	

Provide a timetable for completion, including dates.

When planning your timeline, ensure that all entities involved in the project—for example, companies providing data—will support your requests. Allow for at least three months for the contracting process or completion of business associate agreements.

Task	Month											
	1	2	3	4	5	6	7	8	9	10	11	12
<i>Example</i>				x	x							

The timetable above is an example; you may create your own charts/tables and provide them on a separate sheet.

What are your metrics for success?

Do you plan to pursue publication of this study in a peer-reviewed publication?

Yes

No

Please provide an itemized budget request for the project.

Include details on costs for consultants or contractors.

Item	Description	Amount
Total		

Break down your proposed payment schedule.

Please list project milestones at which funding should be distributed. Include outcomes that can be tracked for approval of funding, along with the date or month in which that outcome will be achieved. See below chart for examples.

Item	Timing	Amount
<i>Company X contract completion</i>	<i>3 months after grant approval</i>	<i>\$5,000</i>
<i>First aim completed</i>	<i>January 20, 2025</i>	<i>\$10,000</i>

The chart above is an example; you may create your own charts/tables and provide them on a separate sheet.

How will the NCPDP Foundation be recognized?

What mid-project milestone(s) would lend itself to a touch-base with our Foundation communications team?

The objective is to share a progress update/success story on the Foundation's marketing channels and with NCPDP Association and Foundation stakeholders.

Academic references, when applicable:**Terms and understandings:**

- Once the deadline has passed, a submission/proposal is considered final. No further outreach from the submitter regarding the proposal will be accepted or considered in the selection process.
- The NCPDP Foundation will not consider any opportunities that are requested for sponsorship and/or administration support only.
- Request for funding approval allows the NCPDP Foundation to publish results during and after a project as mutually agreed.

Please email your completed request form to
Stephanie Staker at [sstaker@ncpdp.org](mailto:ssstaker@ncpdp.org).

Proposals must be received NO LATER THAN OCTOBER 31, 2024.